

**Aberuthven and Dunning Parish Church
Local Church Review
Action Plan March 2017**

Area for Action	Action	Who lead	Timescale	Cost?
Worship 1	Presbytery/L.C.R. team to prioritise an O.L.M. if/when available. If not, a Reader.	Presbytery Superintendence /Moderator	March 2108	yes
Worship 2	To consider that services throughout the charge commence 30 minutes later than at present.	A&D and A&F Session, Moderator	July/August 2017	No
Worship 3	To explore the possibility of elders willing to assist in the leading of worship	Session and Moderator	July/August 2017	No
Pastoral care 1	Pastoral Care Districts Formally set up Elders districts and ensure that folks are comfortable with these and that it is realistic.	Francis Philip	End Sept 2017	No
Pastoral care 1a	Preparation before implementing and carrying out first visit	Elders' training	October 2017	?
Pastoral care 1b	Tie in with those who are not Elders but go visiting on behalf of the church	Kirk Session	January 2018	No
Pastoral care 1c	Plans to be highlighted and communicated in AD News	Communications	October 2017	£100
Pastoral care 2	Visiting cards to be created to help with introducing yourself	Elders training	Sept 2017	£100
Pastoral care 3	Attend pastoral care conference	Fiona Duff	June 2017	£30
Pastoral care 4	Review process	Kirk Session	Sept 2018	No
Pastoral care 5	Formal discussion on enhancing the pastoral care team/process	Kirk Session	By Sept 2019	No
Fellowship 1	Start a second house group	John Bancewicz/ Moderator	January 2018	No
Fellowship 2	Investigate Alpha Course or equivalent – approach David McCarthy for advice	Moderator	Autumn 2017	No
Elder's training 1	Provide clarity on the Elder's role in our Parish – part of this could include drafting a new Elder's Handbook for the AD Parish – it might be helpful to hear what Muthill did as a starting point with ideas from the Learn Eldership book	Elders' Training team	End 2017	Printing costs
Elder's training 2	If more formal training identified, contact Presbytery (via Rev Klaus	Elders' Training	March 2018	Travel

	Buwert) and request that the Presbytery organises	team		costs if not local
Elder's training 3	Create guidance & tools for visiting, such as Prayer Card for visits (either home or hospital) – or investigate to see if this might already exist – then organize training for elders (all or at least those who may be required to visit)	Elders' Training team	End 2017	Printing costs
Elder's training 4	In conjunction with the Pastoral Care Team, create a system & then roll out to elders to identify & record anyone who would appreciate a Home Visit, Home Communion, printer sermons, or has any other particular need	Jointly with Pastoral Care Team	End 2017	No
Communications 1	Agree a communications plan – including timetable for AD news production	Mary Ritchie	May 2017	No
Communications 2	Letter to all members and adherents with a report on LCR, future plans, summary of annual report + survey of interests, talents, email addresses	Comms Group	August/Sept 2017	£400
Communications 3	Create email group	Comms Group	November 2017	No
Communications 4	Revamp website - involve young people	Alan Duff	Summer 2017	£300
Communications 5	Photos of teams (include in letter to members & website	Alan Duff	June/July 2017	£50
Communications 6	AV review	Comms Group	2018	?
Communications 7	Social media review	Comms Group	2018	?
Finance 1	Update Basis of Adjustment only in regards to the Manse	LCR team	June 2017	No
Finance 2	Develop Stewardship & fundraising – create group	Bill Kettles	Summer 2017	No
Finance 3	Start discussion on future of Muircroft in the context of a an <u>overall building strategy</u>	Fabric Convener	Summer 2018	None at this stage – could be big!
Administration 1	Review the need for a part time administrator	Clerk with input from others	September 2017	To be calculated
Administration 2	Review Committee structure Clerk with input from others	Clerk with input from others	September 2017	no

